



Job Description

Our whole school is committed to safeguarding and promoting the welfare of children and young adults and expects all staff and volunteers to share this commitment.

Post title:	Maths Teacher
Remuneration:	Up to 40k per annum (based on experience)
Hours:	Full Time
Responsible to:	Headteacher
Start Date:	September 2025
Purpose of the role:	<p>To carry out the professional duties of a teacher, in accordance with the School's policies, under the line management of the Head of Mathematics and the overall direction of the Headteacher.</p> <p>Please note that the duties and responsibilities of a teacher may be changed or adjusted from time to time according to the exigencies of school life, and to suit the School's development.</p>
Main Responsibilities:	<p>Planning, Teaching and Class Management</p> <p>Teach allocated pupils by planning their teaching to achieve progression of learning through:</p> <ul style="list-style-type: none"> • Identifying clear teaching objectives and specifying how they will be taught and assessed • Setting tasks which challenge pupils and ensure high levels of interest • Setting appropriate and demanding expectations • Setting clear targets, building on prior attainment • Identifying SEN or very able pupils, accommodating every student's individual needs • Providing clear structures for lessons maintaining pace, motivation and challenge • Making effective use of assessment and ensure coverage of programmes of study • Ensuring effective teaching and best use of available time • Maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework • Using a variety of teaching methods to deliver content effectively, question and listen carefully to students, select appropriate learning resources and develop study skills through use of the Library, ICT and other sources • Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught

- Evaluating own teaching critically to improve effectiveness
- Ensuring the effective and efficient deployment of classroom support
- Recording schemes of work and plans on the shared area of the network.

Monitoring, Assessment, Recording and Reporting

- Assess how well learning objectives have been achieved and use them to improve specific aspects of teaching
- Mark and monitor pupils' work and set targets for progress
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving
- Undertake assessment of pupils as requested by examination bodies, departmental and school procedures
- Prepare and present informative grades and reports to parents, meeting all deadlines.

Curriculum Development

- Have responsibility for a subject or aspect of the school's work and develop plans which identify clear targets and success criteria for its development and / or maintenance
- Contribute to the whole school's planning activities
- Record relevant documentation on the shared area of the School network

Other Professional Requirements

- Have a working knowledge of teachers' professional duties and legal liabilities
- Operate at all times within the stated policies and practices of the school and staff handbook
- Comply with all Health and Safety requirements
- Know subject(s) or specialism(s) to enable effective teaching
- Establish effective working relationships and set a good example through their presentation and personal and professional conduct
- Endeavour to give every child the opportunity to reach their potential and meet high expectations
- Co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, department and pupils
- To act as a Form Tutor, when requested, to an assigned group of pupils as indicated in the Role of the Form Tutor section of the staff handbook
- To carry out registration as requested
- To attend and accompany pupils to assemblies
- To carry out duties as directed by the Senior Management Team
- To cover lessons as requested
- To participate in the extra-curricular activities programme
- To participate in the games programme
- Contribute to the corporate life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school including induction, appraisal, performance management review

	<ul style="list-style-type: none">• Take part in marketing and liaison activities such as Open Evenings, Parents’ Evenings, Review days and events with partner schools• Take responsibility for own professional development and duties in relation to school policies and practices.• Liaise effectively and positively with parents and governors. <p>This list is not intended to be exhaustive, and you may be required to undertake other comparable duties as Sherrardswood School requires from time to time.</p>		
Monitoring, Assessment, Recording, Reporting, and Accountability	<p>Co-curricular responsibilities:</p> <p>Teachers are expected to make a regular contribution to the co-curricular life of the School, through involvement in extra-curricular clubs, societies and activities and through attendance on academic, pastoral and co-curricular school trips.</p> <p>Pastoral responsibilities:</p> <p>All members of staff are Form Tutors.</p> <p>Duties include registering the Form Group each morning, monitoring their attendance and initial stages of pastoral and academic welfare, teaching PSHE, attending staff and welfare meetings as required, and attending assemblies with your Form Group.</p>		
Professional Standards & Development	<p>All teachers are expected to show evidence of a continuing interest in professional and personal development and to consider the needs of the School and its development plans when planning Continuing Professional Development.</p> <p>Sherrardswood School supports staff with a wide range of internal and external inset opportunities, including internally delivered teaching and learning sessions, Initial Teacher Training sessions for those in the early stages of their career and regular whole- school inset designed to ensure teachers are up-to-date with statutory training in a variety of areas.</p>		
Person Specification			
The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.			
	Essential	Desirable	Method of Assessment
Qualifications:	<ul style="list-style-type: none">• A good honours degree relevant to the teaching aspects of the role• QTS	<ul style="list-style-type: none">• A recognised teaching qualification, eg a PGCE,	<ul style="list-style-type: none">• Production of the Applicant’s certificates

Experience:	<ul style="list-style-type: none"> • Experience of teaching GCSE and A-Level Mathematics 		<ul style="list-style-type: none"> • Contents of the Application Form • Interview • Professional references
Skills:	<ul style="list-style-type: none"> • Growth mindset • Excellent communication skills • Resilience and determination • The ability to be creative and innovative • A reflective practitioner with strong organisational skills and the ability to meet deadlines 		<ul style="list-style-type: none"> • Contents of the Application Form • Interview • Professional references
Knowledge:	Capable of teaching KS3, GCSE / IGCE, A-Level		<ul style="list-style-type: none"> • Contents of the Application Form • Interview • Professional references
Personal Competencies and Qualities:	<ul style="list-style-type: none"> • Adaptability and show good judgement. • Have energy, drive, enthusiasm, a positive manner and a sense of humour. • Sympathy with the values and ethos of the School. 		<ul style="list-style-type: none"> • Contents of the Application Form • Interview • Professional references